

How to apply Examinations at the Faculty of Law

Compulsory for all students wishing to take examinations at the Faculty of Law

Exam session	Wednesday, 3 January 2018 until Wednesday, 31 January 2018
Dates of registration for examinations	<p>Application from Monday, 18 September 2017 until Monday, 6 November 2017</p> <p>Deadline for withdrawal: Friday, 8 December 2017. Withdrawal after the deadline is not possible, unless under exceptional circumstances, in which case you must submit a written request.</p> <p>There is no possibility to register after the deadline.</p>
Registration	<p>Through KSL</p> <p>In case of problems, please contact the responsible person before deadline of registration:</p> <ul style="list-style-type: none"> ▪ Bachelor Elisabeth Fehlmann, elisabeth.fehlmann@rwdek.unibe.ch ▪ Master Petra Dasen, petra.dasen@rwdek.unibe.ch ▪ Postgraduate (DAS in Law / LL.M.) Eva Aeschbacher, eva.aeschbacher@rwdek.unibe.ch
Examination time extension for exams in German	<p>In the case that you studied for your previous qualification in a language other than German, requests for an examination time extension must be submitted to the Dean's Office:</p> <ul style="list-style-type: none"> ▪ Bachelor / Master Sylvia Kilchenmann, sylvia.kilchenmann@rwdek.unibe.ch ▪ Postgraduate (DAS in Law / LL.M.) Eva Aeschbacher, eva.aeschbacher@rwdek.unibe.ch <p>Deadline: Friday, 8 December 2017. The request must contain the evidence that the student's previous qualification wasn't completed in German. Important: You must submit a new request for each term indicating all subjects. Furthermore, you have to confirm that your mother tongue is <i>not German</i> (form: FO Muttersprache nicht Deutsch ger.pdf).</p> <p>Time extension will not be given to PMP-students.</p>
Please note	You have to check your student e-mail address regularly because all information about the exams (e.g. exact date, new date, room number), will be sent to you by e-mail.